


**FARINGDON TOWN COUNCIL**  
**sitting as FARINGDON WAR MEMORIAL TRUST**  
**(Registered Charity No. 202549)**

**Notice is hereby given of a Meeting of the Trust**  
**to be held on Monday, 13<sup>th</sup> February 2017, at 7.00 pm**  
**in the Old Town Hall, Market Place, Faringdon**

**AGENDA**

- 1. Apologies for Absence**
- 2. Minutes of Last Meeting: 14<sup>th</sup> November 2016**  
To sign the Minutes as a correct record of the meeting held on 14<sup>th</sup> November 2016
- 3. Public Speaking Time**
- 4. Report from Royal British Legion**
- 5. Terms of Reference**  
To approve draft Terms of Reference for the Trust
- 6. Bookings**  
To receive a report from the Assistant Town Clerk on bookings in the Old Town Hall
- 7. Financial Report**  
To receive and note a financial report
- 8. Heritage Lottery Fund Application**  
(a) To receive and consider an update  
(b) To consider undertaking a full condition survey as part of the Heritage Lottery bid at a cost of £400
- 9. Health and Safety**  
To receive an update on health and safety issues



**Dated: 7<sup>th</sup> February 2017**

**Liz Billson**  
**Clerk & Financial Officer**