

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7JA

Telephone 01367 240281 www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of a Town Council meeting held on Wednesday 12th October 2016 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.

PRESENT: Cllrs

Julie Farmer	(Deputy Town Mayor)
James Famakin	
Angela Finn	
Andrew Marsden	
Richard Marsh	
Alex Meredith	
Patrick Middleton	
Steve Leniec	

In Attendance:

Sally Thurston, Town Clerk
Alison Thompson – Faringdon pre-school chairman

1/10/16 Apologies for Absence

Apologies from the following were NOTED;

Cllrs. Jane Boulton, David Barron , Kiera Bentley, Al Cane, Mark Greenwood and Mike Wise.

D/Cllrs. Roger Cox and Mohinda Kainth

C/Cllr Judith Heathcoat

Sgt Robert Maris

2/10/16 Minutes of last meeting

The minutes for the meeting of Wednesday 14th September 2016 were signed as a correct record.

3/10/16 Declarations of Interest

No declarations of interest were made at this time.

4/10/16 Public Question Time

None received.

5/10/16 Public Speaking Time

Alison Thompson – Chair of Faringdon Pre-School informed the council that there were concerns about the future of the pre-school after the Infant school vacated their current site, she felt that the pre-school could then be without a premises. Mrs Thompson asked the council to include the pre-school in any future s106 negotiations. This was NOTED.

6/10/16 Reports from Outside Bodies

a) Thames Valley Police - No report available.

b) Chamber of Commerce – No report available

c) Town Team – Minutes from the last meeting were NOTED

- 7/10/16 County Councillor's report**
County Cllr Judith Heathcoat submitted a written report which was NOTED.
- 8/10/16 District Councillors' Report**
District Cllr Roger Cox submitted a written report which was NOTED.
- 9/10/16 Chairman's Activity Report**
Cllr Wise submitted a written report which was NOTED.
- 10/10/16 Reports from Committees**
Members NOTED minutes and reports of the following committee meetings and working parties including decisions taken under delegated authority:
- a) Planning & Highways: 13th September
 - b) Venues: 5th October
The minutes were unavailable the clerk was asked to put this meeting on the next council agenda. This was AGREED.
 - c) Youth Services: 6th October
- 11/10/16 Faringdon Neighbourhood Plan**
Cllr. Marsden informed councillors that a provisional date of 24th November for the referendum had been set. The referendum would take place in the Jubilee Room, Pump House, Faringdon. The Council can advertise the referendum but must only provide facts and remain neutral.
- 12/10/16 S106 Working Party Recommendations**
Members received the following recommendations regarding the allocation of s106 funds from the Faringdon Park Development:
- Two year programme to promote all Faringdon and implement Town Centre improvements up to £35,000. This would initially be a one year programme and success be closely monitored.
 - Signage to promote town centre to include sign audit up to £17,950
 - Funding for a free or subsidised bus link from the development to the town centre –up to £850 to fund 500 return journeys to the retail park
 - Electric Car Charging Points - up to £5,500
- It was PROPOSED that the S106 working party be delegated authority to allocate funds as described. This was SECONDED and CARRIED.
- 13/10/16 Conclusion of External Audit 2015/16**
Members received the external auditors' conclusion of audit. Cllr. Leniec PROPOSED that the Clerk be congratulated on a clean audit. This was AGREED. It was PROPOSED the annual return and external auditors' conclusion of audit certificate 2015/2016 be APPROVED. This was SECONDED and CARRIED.
- 14/10/16 Clerk's Report & Schedule of Payments**
Cllr Famakin PROPOSED the following bills be authorised and paid this was SECONDED by Cllr Marsh and CARRIED.

CLERK'S REPORT October 2016		
September Salaries		
Salaries by BACS	Salaries	£ 13,795.67
HMRC by BACS	Tax and NI	£ 2,293.08
OCC by Cheque	Pension Contributions	£ 3,437.92
Cheque payments		
OALC	Training	£ 84.00
phs	Sanitary disposal	£ 152.46
Troy Film Agency	License	£ 144.00
National Trust	Allotment rent	£ 147.50
Automotive Leasing	Van Lease	£ 169.48
Alto Digital	Copier cost	£ 51.68
Davis DIY	Maintenance Items	£ 35.42
RBL	Wreaths	£ 34.00
BDO	External Audit Fee	£ 960.00
Microshade	Hosted IT	£ 237.60
B Thomas	Queens - Food Hygiene	£ 24.00
Marriots	Agency Fee - Tindle Lease	£ 1,080.00
PHS	OTH	£ 50.82
	P/House	£ 50.82
	C/EX	£ 50.82
FCTIC Payments		
National Trust	Stock	£ 25.00
Faringdon Folly	Stock	£ 20.00
PMG	Stock	£ 7.14
Faringdon Newspapers	Stock	£ 2.88
Uffington Potters	Agency	£ 99.90
Pump House Project	Agency	£ 198.90
Mike Bradley	Agency	£ 108.50
Roxanne Smith	Agency	£ 36.00
Faringdon Newspapers	Stock	£ 9.60
Direct Debits		
Coop Bank	Credit Card	£ 272.16
Seimens	Photo copier Lease	£ 317.10
Associated Networks	Web Hosting	£ 22.80
VWHDC	Pump House Rates	£ 358.00
	C/EX Rates	£ 969.00
Fuel Card Services	Van / tractor Fuel	£ 1.20
O2	Mobile Phones	£ 39.52
Mainstream	Phone July /August	£ 43.32
SSE	FAZE Final Electric	£ 40.85
	FAZE Final gas	£ 5.53
	C/Ex Gas	£ 90.22
Coop Bank	Sweep Fee	£ 30.00
British Gas	P/House Capped Meter	£ 53.85
Total Town Council Invoices		£ 25,550.74

15/10/16

Advertising Policy

a) Members received a draft advertising policy. It was PROPOSED that the policy be APPROVED with the following amendments:

- List of council properties be added
- No 'party' political adverts are permitted
- Poster should be a maximum size of A4

This was SECONDED and CARRIED.

b) Members considered a request to advertise job vacancies in the council offices. It was PROPOSED that a job board be created and trialed for 3 months. This should then be reviewed by council. This was SECONDED and CARRIED.

16/10/16

Faringdon Economic Development Strategy

Members received recommendations from the FEDS Group which were NOTED. It was felt that any restructure of council should be discussed by the Strategic Working Party. It was PROPOSED that the Clerk inform the group that the recommendations needed further development and discussion. This was AGREED.

17/10/16

Items for Information Only

Members were informed that a resignation had been received from Cllr Alex Meredith because he was relocating. Cllr Meredith was thanked for his contribution to the council.

18/10/16

Correspondence

Members received and NOTED, for information only, correspondence from 15th September 2016 up to and including 12th October 2016.

The meeting closed at 8.30pm