

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON,  
SN7 7JA Telephone 01367 240281  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



Oxfordshire,

## **Minutes of a Town Council meeting held on Wednesday 14<sup>th</sup> September 2016 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.**

**PRESENT: Cllrs**

<b>Mike Wise</b>	<b>(Town Mayor)</b>
<b>Julie Farmer</b>	<b>(Deputy Town Mayor)</b>
<b>Jane Boulton</b>	
<b>David Barron</b>	
<b>Kiera Bentley</b>	
<b>Al Cane</b>	
<b>James Famakin</b>	
<b>Angela Finn</b>	
<b>Mark Greenwood</b>	
<b>Richard Marsh</b>	
<b>Alex Meredith</b>	
<b>Patrick Middleton</b>	

**In Attendance:**

<b>D/Cllr. Roger Cox</b>
<b>C/Cllr Judith Heathcoat</b>
<b>Sally Thurston, Town Clerk</b>

**1/9/16 Apologies for Absence**  
Cllrs. Andrew Marsden and Steve Leniec

**2/9/16 Minutes of last meeting**  
Cllr. Middleton noted that he had sent apologies for this meeting. The minutes for the meeting of Wednesday 27<sup>th</sup> July 2016 were signed as a correct record with this amendment.

Cllr Wise PROPOSED that item 7. County Councillor's report be brought forward to allow C/Cllr Judith Heathcoat to speak, as she had another meeting to attend. This was SECONDED and CARRIED.

**7/9/16 County Councillor's report**  
County Cllr Judith Heathcoat submitted a written report which was NOTED.

**3/9/16 Declarations of Interest**  
No declarations of interest were made at this time.

**4/9/16 Public Question Time**  
None received.

**5/9/16 Public Speaking Time**  
None present.

- 6/9/16 Reports from Outside Bodies**
- a) Thames Valley Police - No report available.
  - b) Chamber of Commerce – No report from the Chamber was available.  
Cllr. Bentley informed members that she had attended a meeting with Faringdon Businesses and the Chamber regarding plans to formalise the Faringdon Business Group.

**8/9/16 District Councillors' Report**  
District Cllr Roger Cox submitted a written report which was NOTED.

**9/9/16 Chairman's Activity Report**  
Cllr Wise submitted a written report which included engagements during the past month and highlighted the success of:  
Folly Fest  
Community Garden Project  
Twinning visit to Le Mêle sur Sarthe  
Outdoor Cinema  
This was NOTED with thanks.

- 10/9/16 Reports from Committees**  
Members NOTED minutes and reports of the following committee meetings and working parties including decisions taken under delegated authority:
- a) Planning & Highways: 23<sup>rd</sup> August  
13<sup>th</sup> September
  - b) Finance and Audit: 27<sup>th</sup> July
  - c) Recreation and Open Spaces: 20<sup>th</sup> July
  - d) S106 Working Party: 31<sup>st</sup> August

**11/9/2016 Faringdon Neighbourhood Plan**

- a) Cllr. Wise gave a summary of the Independent Examiner's report which was NOTED.
- b) Members received and discussed the following recommendation from the Planning and Highways Committee:  
*'That Full Council accepts the Independent Examiner's Report and the modifications contained therein and that the District Council be advised accordingly, with a view to moving towards referendum.'*  
It was PROPOSED that this recommendation be accepted. This was SECONDED and CARRIED UNANIMOUSLY.

**12/9/16 Clerks Report and Schedule of Payments**  
It was PROPOSED that the following bills, authorised by Cllrs. Wise, Farmer and Leniec during the August break be APPROVED. This was SECONDED and CARRIED.

<b>CLERK'S REPORT August 2016</b>		
<b>August Salaries</b>		
Salaries by BACS	Salaries	£ 12,362.70
HMRC by BACS	Tax and NI	£ 1,541.31
OCC by Cheque	Pension Contributions	£ 3,318.66

<b>Cheque payments</b>		
Automotive Leasing	Van Lease	£ 169.48
Fimbank	License fee	£ 126.00
Alto Digital	Photocopier Charges	£ 115.60
Microshade	Hosted IT	£ 291.90
Pyrotech	FAZE Alarm Monitoring to 31/8/2016	£ 121.80
Ox Youth	Membership Fee	£ 25.00
Space Master	Bus Stop Repair	£ 558.00
Wilkinson - S Thurston Reimburse	Ignite Equipment	£ 58.35
Amazon - S Thurston Reimburse	Ignite DVD's	£ 21.94
OALC	Training	£ 78.00
G Cherry	Refund C/EX Hire	£ 211.00
PRS	Music Licenses	£ 986.11
Vision ICT	Gov.uk Biennial fee	£ 66.00
M&C Belcher	Ignite	£ 180.00
Ellis whittam	H&S and HR provision	£ 3,064.45
Viking	Stationery	£ 190.66
Dennis Removals	Confidential Shredding	£ 12.60
<b>Grants</b>		
Ferendune Court	Grant Awarded 27/7/2016	£ 100.00
PAD Committee	Grant Awarded 27/7/2016	£ 900.00
<b>FCTIC Payments</b>		
M Bradley	Agency	£ 39.50
Community Bus	Agency	£ 485.00
J Wharton	Agency	£ 12.17
H Martin	Agency	£ 11.22
A Cane	Agency	£ 36.98
<b>Direct Debits</b>		
Coop Bank	Credit Card	£ 110.04
Associated Networks	Web Hosting	£ 22.80
VWHDC	Pump House Rates	£ 358.00
	FAZE Rates	£ 427.00
	C/EX Rates	£ 969.00
Thames Water	P/House	£ 58.68
	P/House	£ 66.07
	OTH	£ 55.90
	Tuckers (to be reimbursed)	£ 62.94
	FAZE	£ 93.55
Fuel Card Services	Van / tractor Fuel	£ 78.96
Talk Talk	P/House Broadband	£ 20.50
SSE	FAZE Electric	£ 229.74
	C/EX Electric	£ 867.98
	OTH Electric	£ 61.26
	P/House Electric	£ 223.31
	TPHP (to be reimbursed)	£ 161.86

	FAZE Gas	£ 206.37
	P/House Gas	£ 75.15
<b>Total Town Council Invoices</b>		<b>£ 28,790.16</b>

Cllr Mike Wise PROPOSED the following bills be authorised and paid this was SECONDED by Cllr Julie Farmer and CARRIED.

<b>CLERK'S REPORT September 2016</b>		
<b>August Salaries</b>		
Salaries by BACS	Salaries	£ 12,190.09
HMRC by BACS	Tax and NI	£ 1,904.42
OCC by Cheque	Pension Contributions	£ 3,452.20
<b>Cheque payments</b>		
Skylight cinema - paid early due to	Queens Bday Cinema	£ 725.00
Microshade	Hosted IT	£ 291.90
Davis DIY	Maintenance Items	£ 10.97
J. Last	Ignite Festival	£ 200.00
TVE	ROS Equip repair	£ 146.40
Abbey Electrical	Light repair - C/Ex	£ 144.00
Filmbank	Film Licenses	£ 232.60
Royal Mail	Stamps	£ 321.00
Biffa	Waste disposal 91 days	£ 269.42
Automotive Leasing	Van Lease	£ 169.48
Alto Digital	Copier cost	£ 145.31
Talk Talk	Final Bill	£ 7.61
Morning Mr Magpie LTD	Ignite Festival	£ 80.00
Viking	Stationery	£ 90.04
Faringdon Newspapers	Ad and papers for resale	£ 82.41
Seldram Supplies	Cleaning products	£ 531.38
Microshade	Hosted IT	£ 291.90
<b>FCTIC Payments</b>		
CPRE Oxfordshire	Stock	£ 30.00
Tourism South East	Stock	£ 83.98
Faringdon Folly	Stock	£ 20.00
<b>Direct Debits</b>		
Coop Bank	Credit Card	£ 34.63
Associated Networks	Web Hosting	£ 22.80
VWHDC	Pump House Rates	£ 358.00
	FAZE Rates	-£ 329.26
	C/EX Rates	£ 969.00
Fuel Card Services	Van / tractor Fuel	£ 26.78
O2	Mobile Phones	£ 35.32
PWLB	Loan Repay	£ 2,397.00
Mainstream	Phone July /August	£ 343.20
Thames Water	FAZE Final Bill	£ 7.65
<b>Total Town Council Invoices</b>		<b>£ 25,285.23</b>

- 13/9/16**      **Vale Capital Grant**  
Members received a grant offer from Vale of White Horse District Council for £5,220 as part funding towards cinema chairs and a replacement floor in the Corn Exchange. It was PROPOSED that this grant be accepted and the Clerk be delegated authority to sign the acceptance paperwork. This was SECONDED and CARRIED.
- 14/9/16**      **Town and Parish Forum**  
It was PROPOSED that Cllrs David Barron and Kiera Bentley be delegated to attend the Town and Parish Forum on Thursday 10<sup>th</sup> November, The Beacon, Wantage, 6pm to 9pm. Cllr. Mark Greenwood would act as a reserve. This was AGREED.
- 15/9/16**      **VWHDC Chairman's Community Lunch**  
It was PROPOSED that the nominees for this award lunch would be those nominated in the Town Council Community Hero and Volunteer community award categories, who had not been nominated for the Community Awards Lunch previously. This was AGREED.
- 16/9/16**      **Items for Information Only**  
a) Members received an update following a Health and Safety Visit.  
b) Members received notification that FTC has been long listed in two categories for the NALC Star Council Awards.  
    Councillor of the Year – Cllr. Mike Wise  
    Outstanding Project – Regent Cinema  
c) Members were informed that the FAZE lease has now ended and the site has transferred to OCC.  
d) Cllr. Meredith informed members that the first Syrian refugee family had been welcomed to the Vale this summer.
- 17/9/16**      **Correspondence**  
Members received, for information only, correspondence from 13<sup>th</sup> July 2016 up to and including 14<sup>th</sup> Sept 2016.

**The meeting closed at 8.45pm**