

FARINGDON TOWN COUNCIL

The Corn Exchange, FARINGDON, Oxfordshire, SN7 7JA

Telephone 01367 240281 Fax 01367 240303

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



**To Members of the Finance and Audit Committee:
You are summoned to attend a Finance & Audit Committee meeting
to be held on Wednesday 30th September 2015 at 7.15 pm in the
Jubilee Room, the Pump House, Faringdon**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting during Item 2. Please refer to notes in your Member's folder.

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of Last Meeting: 30th July 2014

4. Items for Information Only

5. Public Speaking Time

6. Public Question Time

*Questions will be limited to one per member of public, or a maximum of three per meeting.
Written notice of questions must be received by the Clerk at least 3 working days prior to the meeting.*

7. Applications for Financial Assistance

To consider the following applications:

South and Vale Carers	£1,500
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8. Community & Tourist Information Centre

To receive report from Faringdon Community and Tourist information centre Supervisor

9. Finance

(a) *To consider Financial reports to 31st August 2015*

(i) *Office & Establishment*

(ii) *Direct Council Expenditure*

(iii) *FAZE*

- (iv) *Summary of Council Income & Expenditure*
 - (v) *Bank Account Reconciliations*

- (b) *To receive audited accounts and report from external auditor and consider issues arising.*
- (c) *To receive an update regarding actions recommended by auditor*
- (d) *To approve closure of un-used Bank of Ireland Account*

- 11. Joint Economic Forum
To consider payment of invoice dated 1st September 2015

- 12. FAZE Site Purchase
 - a) *To receive an update*
 - b) *To receive and consider a potential increase in legal fees*

- 13. Relocation of Services
To consider financial implications of possible relocation of Town Council Services

- 14. Willes Close
To receive an update

- 15. Christmas Opening Hours 2015
To authorise the closure of the FC&TIC and Town Clerk's office from close of business on 12.30pm on Thursday 24th December and re-open at 9am Monday 4th January. Leisure Services Staff will also absent during this time.

- 16. Staff Matters
 - a) To receive and consider a discretionary policy relating to the LGS Pension scheme.

 - b) To receive a staffing update

 - c) To receive and consider a Faringdon Town Council Recruitment Policy

Sally Thurston

Dated: 23rd September 2015

**Sally Thurston
Town Clerk**