

FARINGDON TOWN COUNCIL

The Corn Exchange, FARINGDON, Oxfordshire, SN7 7JA

Telephone 01367 240281 Fax 01367 240303

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



FARINGDON TOWN COUNCIL

**To Members of the Finance and Audit Committee:
You are summoned to attend a Finance & Audit Committee meeting
to be held on Wednesday 3rd June 2015 at 7.15 p.m.
in the Jubilee Room, the Pump House, Faringdon**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting during Item 2. Please refer to notes on Declarations of Interest in your Member's folder.

1. AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Appoint a Vice Chairman
4. Minutes of Last Meeting – 4th March 2015
5. Items for Information
6. Public Speaking Time
7. Public Question Time
*Questions will be limited to one per member of public, or a maximum of three per meeting.
Written notice of questions must be received by the Clerk at least 3 working days prior to the meeting.*
8. Applications for Financial Assistance
 - a. *To receive and consider a grants analysis report.*

b. To consider the following applications:

Name of Organisation	Amount	Purpose of Grant
Royal British Legion	£25	To cover printing costs for Festival of Remembrance
Folly Fest	£5,000	To assist with general expenses
Faringdon Rotary Club	£1,000	To cover costs of Festive Faringdon

9. Community & Tourist Information Centre
 - (i) To receive report from the T.I.C. Supervisor
10. 2014/15 End of Year Financial Reports for the following:
 - (i) Office & Establishment & Grants
 - (ii) Community & Tourist Information Centre
 - (iii) Direct Council Expenditure
 - (v) Summary of Council Income/Expenditure
 - (vi) To receive notification of end of year balances and uncommitted reserves
11. Internal Auditors Report.
To receive a report from the internal audit carried out on 18th May 2015 and consider recommendations and action list.
12. Financial Regulation Review
To receive and consider reviewed Financial Regulations.
13. Bank Accounts
To agree a balance limit for all Town Council bank accounts.
14. VoWHDC Debt
To formally accept a part payment from VoWHDC as part of the Corn Exchange sale agreement.
15. Tuckers Recreation Ground Trust
To consider a request from Tuckers recreation ground trust to receive a £1,000 grant for 2014/15 and 2015/16
16. FAZE – Proposed purchase of site
 - a. To receive an update
 - b. To receive and consider information received from SLADE Legal
17. Business Rates
To receive and consider an outstanding demand for business rates at the Corn Exchange following a revaluation.
18. HR and Health & Safety Advice
To receive proposal from Ellis Whittam for the future provision of advice

19. Councillor Emails
To consider quotation to provide all councillors with a designated Faringdon Town Council email address

20. Strategic Working Party Recommendations
 - i. *Terms of reference*
To receive and consider draft
 - ii. *Three Year Plan*
To receive and consider draft

21. Staff Matters.
 - a. *To formally appoint members to the Staff Working Party*
(Mayor, Deputy Mayor + All Committee Chairmen +Town Clerk)
 - b. *To consider awarding the recommended NALC non-consolidated payment to staff.*

Sally Thurston

Town Clerk

Dated: 28th May 2015