

# **FARINGDON TOWN COUNCIL**

The Corn Exchange, FARINGDON, Oxfordshire, SN7 7JA

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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of the Annual Town Council meeting held on Wednesday 13<sup>th</sup> May 2015 2015 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.**

**PRESENT: Cllrs.**

<b>Mike Wise</b>	<b>(Town Mayor)</b>
<b>Julie Farmer</b>	<b>(Deputy Town Mayor)</b>
<b>David Barron</b>	
<b>Al Cane</b>	
<b>Angela Finn</b>	
<b>Steve Leniec</b>	
<b>Andrew Marsden</b>	
<b>Alex Meredith</b>	
<b>David Price</b>	

**In Attendance:**

- Sally Thurston, Town Clerk**
- Hilary Sherman (Deputy Town Clerk)**
- Liz Billson (Assistant Town Clerk)**
- 2 members of the public**

- 1/6/15 Election of Town Mayor**  
A nomination was received for Cllr. Mike Wise. It was proposed that Cllr. Mike Wise be elected as Council Chairman and Town Mayor. This was seconded and CARRIED.
- 2/6/15 Declaration of Acceptance of Office of Town Mayor**  
Cllr. Wise gave his declaration of office and chaired the remainder of the meeting. Cllr. Wise proposed a vote of thanks to Cllr. Price, who had served as Town Mayor for two years.
- 3/6/15 Election of Deputy Mayor**  
A nomination was received for Cllr. Julie Farmer. It was proposed that Cllr. Julie Farmer be elected as Deputy Town Mayor. This was seconded and CARRIED.
- 4/6/15 Declaration of Acceptance of Office of All Councillors**  
The following Councillors made their declarations prior to the meeting:
- Cllr Jane Boulton
  - Cllr Al Cane
  - Cllr Dee England
  - Cllr James Famakin
  - Cllr Julie Farmer
  - Cllr Angela Finn
  - Cllr Steve Leniec
  - Cllr Andrew Marsden
  - Cllr David Price

Cllr Mike Wise

Cllrs. David Barron and Alex Meredith made their declarations to the meeting.

It was proposed that Cllr. Mark Greenwood sign his declaration with 14 days. This was seconded and CARRIED.

**5/6/15 Apologies for Absence**

Apologies were received from Cllrs. Dee England, James Famakin and Mark Greenwood. D/Cllrs Roger Cox and Mohinder Kainth. C/Cllr Judith Heathcoat.

**6/6/15 Declarations of Interest & Requests for Dispensations**

No declarations of interest were made. No requests for dispensation had been received.

**7/6/15 To Appoint Town Council representatives to the following organisations:**

<b><u>Representatives to Outside Bodies/Organisations</u></b>	
Community Bus Executive Committee	Cllr. Alex Meredith
Joint Economic Forum for Faringdon	Cllr. David Barron
	Cllr. Jane Boulton
	Cllr. James Famakin
	Cllr. Andrew Marsden
Faringdon Area Project	Cllr. Alex Meredith
Faringdon & Dist Chamber of Commerce	Cllr. Mike Wise
Faringdon Fossil Trust	Cllr. Julie Farmer
	Cllr. Angela Finn
Faringdon Twinning Association	Cllr. Mike Wise
Faringdon United Charities	Cllr. Alex Meredith
	Cllr. Julie Farmer
Neighbourhood Action Group	Cllr. Al Cane
Oxfordshire Association of Local Councils	Cllr. Julie Farmer
Parish Transport Representative	Cllr. Cllr. Andrew Marsden
Pink Pigeons Trust	Cllr. David Barron
Pump House Project	Cllr. Mike Wise
	Mayor - Cllr. Mike Wise
Traffic Advisory Committee	Venues Chair – Cllr. Angela Finn
	Cllr. David Price
	Cllr. Andrew Marsden

**8/6/15 To Appoint Members to the following Town Council Committees**

*Town Mayor and Deputy Mayor are ex-officio members of all committees.*

**a) Planning & Highways**

Cllrs: David Barron  
Jane Boulton  
Al Cane  
Dee England  
James Famakin

Mark Greenwood  
Andrew Marsden  
Alex Meredith  
David Price

**b) Recreation & Open Spaces:**

Cllrs: David Barron  
Jane Boulton  
Al Cane  
Dee England  
Mark Greenwood  
Andrew Marsden

**c) Venues**

Cllrs: David Barron  
Jane Boulton  
Angela Finn  
Steve Leniec  
David Price  
VACANCY

**d) Youth Services**

Cllr: Al Cane  
Dee England  
Steve Leniec  
Andrew Marsden  
Alex Meredith  
David Price

9/6/15

**To Appoint Chairmen of the above Town Council Committees**

It was proposed that the Chair of the Youth Services Committee be appointed First due to the level of interest. This was seconded and CARRIED  
The following Chairmen were appointed by the members of the respective committee:

a) Youth Services:	Cllr David Price
b) Planning & Highways:	Cllr Andrew Marsden
c) Recreation & Open Spaces:	Cllr Jane Boulton
d) Venues:	Cllr Angela Finn

10/6/15

**To Appoint Members to Finance & Audit Committee**

To comprise of the Mayor, Deputy Mayor, Chairmen of all Committees + 4 other members:

Cllrs: David Barron  
Jane Boulton  
Julie Farmer  
James Famakin  
Angela Finn  
Mark Greenwood  
Steve Leniec  
Andrew Marsden  
David Price  
Mike Wise

- 11/6/15 To Appoint Chairman of Finance & Audit Committee**  
Cllr. Steve Leniec was appointed Chairman by the members of the Finance and Audit Committee.
- 12/6/15 To Appoint members to Advisory Committees / Working Parties Set up by Full Council:**
- a) *Strategic Working Party*  
*It was proposed that the membership of this working party should remain as: Mayor, Deputy Mayor, All Committee Chairmen and the Town Clerk.*  
*The was seconded and AGREED.*
- b) *Recording of Meetings Working Party*  
*Members were elected as follows:*  
*Al Cane*  
*Julie Farmer*  
*Alex Meredith*  
*Mark Greenwood*  
*Beth Davis*  
*Sally Thurston*
- 13/6/15 To Review Payment of the following Annual Subscriptions:**  
*Oxfordshire Association of Local Councils: £1,099.56 (renewed April 2015)*  
*Society of Local Council Clerks: £285 (renewed 1<sup>st</sup> January 2015)*  
*Renewal of the above subscriptions were APPROVED.*
- 14/6/15 To Inspect any Deeds or Trust Instruments in the Custody of the Town Council.**  
These documents were available at the meeting. The Clerk reminded members that they could be inspected at any time in the Town Clerks Office.
- 15/6/15 General Power of Competence.**  
*It was proposed that the council adopt the Power of General Competence, confirming they are an eligible council with at least two thirds of its members being declared elected and the Clerk holds the CiLCA qualification.*  
*This was seconded and RESOLVED.*
- 16/6/15 Minutes of last meeting: Wednesday 8<sup>th</sup> April**  
The minutes were signed as a correct record of the meeting
- 17/6/15 Public Question Time**  
None
- 18/6/15 Public Speaking Time**  
No members of the public wished to speak at this time.
- 19/6/15 County Councillor's Report**  
C/Cllr. Judith Heathcoat submitted the annual written report, which was NOTED.
- 20/6/15 District Councillors' Report**  
C/Cllrs Cox submitted a short post-election report, which was NOTED.
- 21/6/15 Chairman's Activity Report**  
Cllr. David Price reported that the Town Council had organised a very successful VE Day Commemorative Beacon in conjunction with The Friends of the Folly, Rotary Club, Royal British Legion and the Saunders Family. The event was very well attended.

22/6/15

### Reports from Committees

To receive minutes and reports of the following committee meetings, including decisions taken under delegated authority:

a) Planning & Highways: 21<sup>st</sup> April

The Minutes of this meeting were received and NOTED.

b) Recreation & Open Spaces: 15<sup>th</sup> April

The Minutes of this meeting were received and NOTED.

23/6/15

### Neighbourhood Plan

Cllr. Mike Wise gave an update on progress of the Faringdon Neighbourhood Plan. The 6-week public pre-consultation on the FNP will begin on Saturday 16<sup>th</sup> May 2015. After which it will be submitted to VWHDC for the formal 6-week public consultation followed by examination by an independent examiner. It is hoped the referendum will take place in November 2015.

24/6/15

### Clerk's Report & Schedule of Payments

Cllr David Price PROPOSED the above bills be authorised and paid this was SECONDED by Cllr Julie Farmer and CARRIED.

<b>CLERK'S REPORT May 2015</b>		
<b>1. Payments made early due to urgency</b>		
Three Counties	Photo Copier Charges	£398.89
<b>2. Cheque payments</b>		
Three Counties	Photo copier costs	£ 75.60
Tuckers Park Trust	VAT Repayment	£ 198.00
Tom Wheeler	Window Cleaning	£ 60.00
Oxfordshire Youth	Safe Guarding Training	£ 36.00
Electrical Technology	Remedial Electrical work	
	Corn Exchange	£ 1,470.00
	Offices	£ 234.00
	Pump House	£ 270.00
Seton	Leisure Staff Work Wear	£ 76.75
Active	Toilet repair	£ 50.02
Viking	Stationery and Office Chairs	£ 279.44
Quidne	Installation of wifi in C/Ex	£ 336.00
Davis DIY	Maintenance Items	£ 31.47
RBS	End of Year Close down	£ 598.56
WPS Insurance Brokers	Insurance Premium	£ 12,812.64
Travis Perkins	Work Boots	£ 41.19
Wantage Silver Band	VE Day	£ 100.00
<b>3. Bank Transfer</b>		
	Reimb for April salaries	£ 17,640.15
<b>4. Charge Card Payments</b>		
VWHDC	Temp Events License	£ 21.36
Amazon	Grace of Monaco	£ 8.49

<b>5. Direct Debits</b>		
VWHDC - Business Rates	C/Ex	£ 916.50
	Tennis Court	£ 192.00
	P/House	£ 712.00
	FAZE	£ 824.00
BT	Telephone Charges	£ 59.51
Thames Water - Water Rates	FAZE	£ 95.00
	P/House	£ 78.84
	Tuckers Park	£ 93.82
	C/Ex	£ 135.77
	OTH	£ 41.31
EON - Electricity	P/House	£ 52.11
	Theatre	£ 75.98
	C/Ex	
	FAZE	£ 65.04
Fuel Card Services	Van and Tractor Fuel	£ 20.74
o2 online	Venues Phone Contract	£ 13.45
Mainstream Digital	Telephone & Broadband	£ 237.70
Associated Networks	Web Hosting	£ 22.80
Talk talk	P/House Broadband	£ 30.60
<b>Total Town Council Invoices</b>		<b>£38,352.33</b>
<b>6. FC&amp;TIC Invoices</b>		
Richard King	Old Prints	£ 10.00
Dash Wholesale	Publications	£ 126.36
Orca Book Services	Publications	£ 22.49
The Folly Trust	Publications	£ 64.00
Faringdon Historical Society	Publications	£ 69.81
Oxfordshire Geology Trust	Publications	£ 7.00
Neil Podbery	Prints	£ 36.00
Joe Pauling	Publications	£ 40.00
<b>Total FC&amp;TIC Invoices</b>		<b>£ 375.66</b>

**25/6/15 Reports from Outside Bodies**

None were submitted.

**26/6/15 Items for Information Only**

The Clerk informed the committee that the defibrillator that the local Guide group had fundraised for was to be situated on the refurbished toilet block.

Cllr. Mike Wise reminded councillors that all members were appointed to both the Faringdon War Memorial Trust and The Tuckers Recreation Ground Trust. The Annual Meeting was on Monday 18<sup>th</sup> May; all members were encouraged to attend.

**27/6/15 Correspondence**

The contents of the correspondence box were NOTED.