

# **FARINGDON TOWN** **COUNCIL**

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Clerk: Sally Thurston



## **Minutes of a Town Council meeting held on Wednesday 8<sup>th</sup> July 2015 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.**

**PRESENT: Cllrs.**

<b>Mike Wise (Town Mayor)</b>
<b>David Barron</b>
<b>Jane Boulton</b>
<b>Al Cane</b>
<b>James Famakin</b>
<b>Julie Farmer</b>
<b>Angela Finn</b>
<b>Steve Leniec</b>
<b>Andrew Marsden</b>
<b>Alex Meredith</b>
<b>David Price</b>

**In Attendance:**

<b>Sally Thurston, Town Clerk</b>
<b>Paul Wolf, Good Neighbour Scheme</b>
<b>Bethia Thomas, Town Team</b>
<b>1 member of the public</b>

- 1/8/15      Apologies for Absence**  
Apologies were received from Cllr. Mark Greenwood, D/Cllrs. Roger Cox and Mohinda Kainth and C/Cllr Judith Heathcoat
- 2/8/15      Minutes of last meeting: Wednesday 10<sup>th</sup> June 2015**  
It was NOTED that Cllr. Steve Leniec had offered apologies for the meeting on 10<sup>th</sup> June 2015 but these were not recorded. The minutes were signed as a correct record with this amendment.
- 3/8/15      Declarations of Interest**  
None at this time
- 4/8/15      Public Question Time**  
Mr Reggie Norton explained the current problems regarding Syrian refugees. Mr Norton urged the Town Council to support an initiative in Faringdon to support the settlement of refugees in Faringdon. The Clerk was asked to add this as an Agenda item to the next Town Council meeting where it could be fully discussed.
- 5/8/15      Public Speaking Time**

None

6/8/15

### Reports from Outside Bodies

a) *Good Neighbour Scheme*

*Mr Paul Wolf outlined how a GNS works. The clerk was asked to setup a meeting between bodies who may be in a position to launch the scheme and report to a future meeting.*

b) *Thames Valley Police*

*None.*

c) *Parish Transport Meeting*

*Cllr David Barron gave an over view of a recent meeting. This was NOTED. Cllr. Barron asked members to inform him of any issues they would like addressed at future meetings.*

d) *Faringdon Town Team*

*Bethia Thomas, Faringdon Town Team, gave an update on Town Team activities. The report highlighted success with improving existing and introducing new markets in the town centre. This was NOTED.*

e) *Town and Parish Forum*

*Cllr Mike Wise reported that he and Cllr. Jane Boulton had attended the Town and Parish Forum on 2<sup>nd</sup> July 2015 and gave a verbal report. This was NOTED.*

7/8/15

### County Councillor's Report

C/Cllr Heathcoat submitted a written report, which was NOTED

8/8/15

### District Councillors' Report

D/Cllr Cox submitted a written report, which was NOTED

9/8/15

### Chairman's Activity Report

Cllr. Wise submitted a written report detailing his activity for the last month, which was NOTED.

10/8/15

### Clerk's Report & Schedule of Payments

CLERK'S REPORT July 2015		
<b>1. Cheque payments</b>		
Three Counties	Photo copier charges	£ 98.63
Faringdon Motorist Centre	Seal - Cellar Doors	£ 9.99
Ellis Whittam	HR and H&S Advice	£ 3,178.50
Microshade	New IT System	£ 998.40
SCL	Emergenct lighting	£ 91.22
Crowdy and Rose	Advice	£ 300.00
Biffa	Waste disposal	£ 542.00
John Hicks Ass.	Play Equ. Inspection	£ 123.20
Beefy Skips	FAZE Skip	£ 210.00
Handy Garden Machinery	Strimmer head and mower service	£ 79.92
Petty Cash	Reimbursement	£ 314.51
<b>2. Bank transfers</b>	Reimb for June Salaries	£ 20,615.35

<b>3.Charge Card Payments</b>		
Webs.com	TIC Website renewal	£ 124.42
Prestige Green House		£ 28.07
Tesco	FAZE Tuck	£ 17.25
Bargain centre	FAZE Equi	£ 8.00
Beauty Outlet	FAZE Equi	£ 28.96
The Works	FAZE Equi	£ 9.00
Poundstretcher	FAZE Equi	£ 17.39
Poundworld	FAZE Equi	£ 31.00
Sainsbury	FAZE Equi	£ 9.00
Hobby Craft	FAZE Equi	£ 17.00
<b>4. Direct Debits</b>		
VWHDC - Business Rates	C/Ex	£ 913.00
	P/House	£ 355.00
	FAZE	£ 413.00
Fuel Card Services	Van and Tractor Fuel	£ 37.18
o2 online	Venues Phone Contract	£ 13.14
Mainstream Digital	Telephone & Broadband	£ 264.96
Mainstream Digital	Telephone & Broadband	£ 78.00
Associated Networks	Web Hosting	£ 22.80
Talk talk	P/House Broadband	£ 30.60
Co-op	Sweep Fee	£ 30.00
British Gas	FAZE	£ 179.00
British Gas	C/Ex	£ 360.11
British Gas	P/House	£ 315.65
Seimens	Photo copy Lease	£ 317.10
BT	Line rental	£ 51.52
<b>Total Town Council Invoices</b>		<b>£ 30,232.87</b>
<b>7. FC&amp;TIC Invoices</b>		
Peircing Glance	Stock	£ 602.64
<b>Total FC&amp;TIC Invoices</b>		<b>£ 30,835.51</b>

Cllr. Julie Farmer PROPOSED the above bills be authorised and paid this was SECONDED by Cllr. Steve Leniec and CARRIED.

**11/8/15**

### **Reports from Committees**

Members received and NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:

- a) Planning & Highways: 23<sup>rd</sup> June
- b) Venues 1<sup>st</sup> July
- c) Youth Services 2<sup>nd</sup> July

**12/8/15**

### **Neighbourhood Plan**

- a) Cllr. Andrew Marsden gave an update of the FNP progress. He informed members that the public consultation period had now finished. All comments would now be considered by the Steering Group and Planning and Highways Committee before a recommendation was made to Full Council. Among the comments and questions received were several regarding the future use of Wicklesham Quarry. Because of the level of interest shown the Clerk was

asked to compile a FAQ's sheet, in conjunction with Cllrs. Marsden and Boulton, to ensure staff were fully informed and able to give an accurate response to further questions about the Quarry's future.

- b) The planning and Highways committee were not yet in a position to make a recommendation regarding the approval of the FNP following Public Consultation.

**13/8/15 S106 Contributions**

Members were informed that:

- a) An email requesting further details on an S106 wish list for the Steeds development had been responded to.  
b) Available S106 funds of £39,262 had been applied for from VWHDC for the refurbishment of Tuckers Play Area.

**14/8/15 To appoint a Chairman of the Venues Committee**

Following Cllr. Angela Finn's resignation as Chairman of the Venues committee, it was proposed that Cllr. David Barron be elected to Chair. This was seconded and CARRIED.

**15/8/15 FAZE Site Purchase**

A draft transfer agreement was received and considered. Members were concerned about the following:

- Addition of a clause that required the Town Council to repay a grant that was received by Oxfordshire County Council to refurbish the site in 2009, which would reduce over 21 years.
- The restrictions on the use of the site.

The Clerk was asked to instruct our solicitor to query the addition of this clause and also to clarify if restrictions on use of the site included the rear part which was currently un-used.

**16/8/15 Council Vacancies**

Members discussed advertising current vacancies. It was proposed that the two vacancies were widely advertised for possible co-option at the Full Council meeting in September 2015. This was AGREED.

**17/8/15 Work Experience Students**

It was proposed that Faringdon Town Council encourage work experience students to apply for placements at the Town Council office. This was AGREED.

**18/8/15 Items for Information Only**

Members were informed that the Blackbirds and Pie removed from the house on Gloucester Street and donated to the Town Council would be relocated on a house in the Market Place.

**19/8/15 Correspondence**

The correspondence was NOTED.