

# **FARINGDON TOWN COUNCIL**

The Corn Exchange, FARINGDON, Oxfordshire, SN7 7JA

Telephone 01367 240281 Fax 01367 240303

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of a Town Council meeting held on Wednesday 11<sup>th</sup> February 2015 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.**

**PRESENT: Cllrs.            David Price            (Town Mayor)  
                                 Roger Cox  
                                 Steve Leniec  
                                 Andrew Marsden  
                                 Alex Meredith  
                                 Mike Wise**

**In Attendance:        1 Member of the Public  
                                 Trudy Godfrey - Economic Development Officer  
                                 VoWHDC  
                                 Sally Thurston, Town Clerk**

### **1/3/15 Apologies for Absence**

Apologies were received from Cllrs Mark Greenwood, Julie Farmer, Jane Boulton, James Gregory, Angela Finn, Ian Bell, D/Cllrs Alison Thomson and Mohinder Kainth, C/Cllr Judith Heathcoat

### **2/3/15 Minutes of last meeting: Wednesday 28<sup>th</sup> January 2015**

The minutes were signed as a correct record of the meeting

### **3/3/15 Declarations of Interest**

None

### **4/3/15 Public Question Time**

None

### **5/3/15 Public Speaking Time**

A member of the public spoke regarding the affect that anti-social behaviour in the Town Centre was having on her business and personal life. She felt that CCTV would help to improve the situation. A report was given to the council highlighting the main points.

### **6/3/15 Microshade**

A presentation was received from Microshade regarding a hosted IT system, followed by a question and answer session. Discussion regarding the system was DEFERRED to the Finance and Audit Committee. It was proposed that the Clerk provide some comparative quotes. This was AGREED.

### **7/3/15 Reports from Outside Bodies**

- (a) Thames Valley Police  
Cllr Cox informed members that he had received an update regarding the recent unexplained death in the public toilet in Faringdon. The man had now been formally identified. Members conveyed their condolences to the family and friends of the man.
  
- (b) Vale of White Horse Economic Development  
Trudy Godfrey, Economic Development Officer from the Vale of the White Horse District Council provided a written report and highlighted the work of the Town Team who had worked hard over the last year to increase events in the Town Centre. The project also supported initiatives such as the loyalty card and free wifi.  
A programme with events occurring every month over the next year had been drafted. Members were informed that the VoWHDC would be considering whether or not to fund a growth bid to enable the continuation of the projects.  
This was NOTED.  
Trudy agreed to provide details and statistics of the Faringdon free wifi to the council.

### **8/3/15 County Councillor's Report**

C/Cllr. Judith Heathcoat submitted a written report, which was NOTED.

### **9/3/15 District Councillors' Report**

C/Cllrs Kainth and Thomson submitted a written reports, which were NOTED.

Cllr Cox provided an update on the recovery at the VoWHDC Offices following the recent fire. The recovery was going well, temporary offices had been set up at Milton Park.

### **10/3/15 Chairman's Activity Report**

Nothing to report.

**11/3/15 Clerk's Report & Schedule of Payments**

<b>CLERK'S REPORT February 2014</b>		
<b>1. Payments made early due to urgency</b>		
W. Matson	Re-imburement Fuel	£56.00
<b>2. Cheque payments</b>		
Viking	Stationery	£ 45.85
Tom Wheeler	Bus shelter and Window Cleaning	£ 75.00
Online Playgronds	Replacement swing seats	£ 286.80
Filmbank	Pride license	£ 126.00
Darbys	SSSI Legal Costs	£ 1,354.00
Advance Vision Systems	Alarm Maintenance FAZE	£ 108.00
Letserve	FAZE Gas Boiler problems	£ 80.00
A J Products	3 x Outdoor bins	£ 368.40
Office Beverages	Water Cooler costs	£ 41.97
Carlton	Bar fridge repairs	£ 246.00
MRH Services	Play equipment inspection	£ 56.00
OPFA	Training	£ 60.00
PPL	Youth Centre Music License	£ 142.98
SLCC	Training	£ 600.00
Faringdon Newspapers	Cinema advertising	£ 63.00
<b>3. Bank Transfer</b>	Reimb for Jan Salaries	£ 17,396.74
<b>4. Charge Card Payments</b>		
Amazon	Fiscal Planners	£ 15.80
<b>5. Direct Debits</b>		
PWLB	Pump House Loan repayment	£ 5,551.53
Pitney Bowes	Franking Machine costs	£ 36.64
EON - Electricity	P/House	£ 49.00
	Theatre	£ 81.50
	C/Ex	£ 48.00
	FAZE	£ 59.65
Fuel Card Services	Van and Tractor Fuel	£ 1.20
Mainstream Digital	Monthly call charge / line rental	£ 460.11
Associated Networks	Web Hosting	£ 22.80
Thames Water	Town Council Properties	£ 270.01
Thames Water	OTH	£ 30.47
Thames Water	Tuckers Rec Trust	£ 232.02
Talk talk	P/House Broadband	£ 30.60
o2 online	Venues Phone Contract	£ 13.00
Alto Digital	Photocopier charges	£ 398.89
Siemens	Copier Lease	£ 317.10
Southern Electric	OTH Electricity	£ 159.26
<b>Total Town Council Invoices</b>		<b>£28,884.32</b>

<b>6. FC&amp;TIC Invoices</b>		
PMG Schoolwear	Fleece	£ 16.99
Mike Floran	Postcards	£ 25.00
Dash	OS Maps	£ 43.94
Laura Hounam	Agency	£ 71.10
Al Cane	Posters	£ 12.54
H Martin	Cards	£ 11.90
J Wharton	Cards	£ 19.90
Folly Newspapers	Advert	£ 25.00
Mr Farrow	Refund	£ 4.00
<i>Theatre Tokens</i>	<i>Sales</i>	£ 159.80
<b>Total FC&amp;TIC Invoices</b>		<b>£ 390.17</b>

Cllr Roger Cox PROPOSED the above bills be authorised and paid this was SECONDED by Cllr Alex Meredith and CARRIED.

### **12/3/15 Reports from Committees**

#### **a) Finance and Audit**

**21<sup>st</sup> January**

Cllr. Steve Leniec gave an overview of the meeting and proposed that Council ratify the following decisions:

- **14/1/15**

- i. The council implement the recommended National Salary Award of 2.2% for all staff including the FAZE Youth Centre staff.  
Secoded and CARRIED
- ii. 1SCP salary increase be awarded to the CTIC Supervisor and Marketing Officer following successful completion of her probationary period.  
Secoded and CARRIED

The minutes were received and NOTED

#### **b) Planning & Highways:**

**27<sup>th</sup> January**

Cllr Mike Wise gave an overview of the meeting, the minutes were received and NOTED

Members thanked Cllr Wise for his work in identifying Mr. Woods following the decision to use his name as a street name.

#### **c) Venues:**

**13<sup>th</sup> January**

The minutes were received and NOTED

### **13/3/15 Neighbourhood Plan**

Cllr. Mike Wise gave an update on progress of the Faringdon Neighbourhood Plan. Evidence was currently being gathered following the decision to include protection of green spaces. The following green spaces will be included: Tucker Park, Oakwood Park, Town Park, Folly Woodland, Humpty Hill, Pye Street Park and adjacent green space leading into and along Berners Way, Marlborough Gardens Park, Folly

Park, Coleshill Drive play area, Volunteer Way play area and Folly Park View Play area.

#### **14/3/15 CCTV**

- a) To receive a recommendation from the Venues Committee regarding installation of CCTV in Town Council Venues. Min No: 18/1/15 Venues Committee Meeting 13<sup>th</sup> January 2015.

It was proposed that this item be DEFFERED to the next meeting, as the chair of Venues was not present to speak on the matter. This was AGREED.

- b) Members received a report from Cllr Alex Meredith regarding the Neighbourhood Action Group meeting, highlighting the lack of CCTV in the Town Centre. After lengthy discussion regarding the effectiveness of CCTV, it was proposed that the Clerk write to Thames Valley Police to ascertain their current position on the installation of CCTV as well as any advice or points they would like to bring to the attention of the council. Findings should be brought back to council for further discussion. This was AGREED.

#### **15/3/15 Wantage Independent Advice Centre Community Transport Service**

Members received a letter from Oxfordshire County Council, regarding continuation of support through grant funding to Wantage Independent Advice Centre Community Transport Service. It was proposed that Cllr Ian Bell draft a response and this be circulated to members. This was AGREED.

#### **16/3/15 Items for Information Only**

Members were informed that the defibrillator purchased by the guides is unsuitable for the adopted phone box and will be found an alternative site. It is hoped that funds of £1,500 can be raised to buy a suitable defibrillator to locate in the phone box.

#### **17/3/15 Correspondence**

The contents of the correspondence box were NOTED.