

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**Minutes of a Town Council meeting held on Wednesday 12<sup>th</sup> April 2017 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.**

<b>Cllrs Present:</b>	<b>Mike Wise (Town Mayor)</b> <b>Julie Farmer (Deputy Town Mayor)</b> <b>David Barron</b> <b>Kiera Bentley</b> <b>Pauline Beesley</b> <b>Jane Boulton</b> <b>Al Cane</b> <b>Mark Greenwood</b>
<b>In attendance:</b>	<b>Steve Leniec</b> <b>Sally Thurston, Town Clerk</b>
<b>1/5/17</b>	<b>Apologies for Absence</b> The following apologies were received and approved: Cllrs. Andrew Marsden, Richard Marsh and Angela Finn. D/Cllrs. Cox and Kainth. C/Cllr. Judith Heathcoat
<b>2/5/17</b>	<b>Minutes of last meeting</b> The Minutes of the meeting held on Wednesday 8 <sup>th</sup> March 2017 were signed as a correct record.
<b>3/5/17</b>	<b>Declarations of Interest</b> Cllrs. Cane and Wise declared an interest as payees on the Clerk's report.
<b>4/5/17</b>	<b>Public Question Time</b> None
<b>5/5/17</b>	<b>Public Speaking Time</b> None
<b>6/5/17</b>	<b>Reports from Outside Bodies</b> Members received and NOTED the following reports: a) Thames Valley Police Cllr. Wise reported that the police had informed him that they would be investigating the parking problem and beginning to enforce restrictions. b) Chamber of Commerce c) Town Team Cllr. Farmer remarked that the Town Team were doing a good job in promoting the Town. This was NOTED.
<b>7/5/17</b>	<b>County Councillor's Report</b> Members received and NOTED the monthly and annual report from County Cllr. Judith Heathcoat.
<b>8/5/17</b>	<b>District Councillors' Report</b> Members received and NOTED a report from District Cllr. Roger Cox  Cllr. Greenwood raised an issue with the way the council tax bill had been presented this year. The adult social care increase shown did not reflect the actual increase. It was PROPOSED that a letter be written to VWHDC and OCC to state that the town council were unhappy with the way the bill was presented as it misled residents. This was AGREED. The Clerk was asked to liaise with Cllr. Greenwood and draft a letter.
<b>9/5/17</b>	<b>Chairman's Activity Report</b> Members received and NOTED an activity report from Town Mayor, Cllr. Mike Wise

10/5/17	<p><b>Reports from Committees</b>  Members received and NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:  a) Planning &amp; Highways:28<sup>th</sup> March 2017  Min no: 11/5/17 - It was PROPOSED That the Council circulate a questionnaire to ascertain pressure issues in Faringdon. This was AGREED.  b) Community and Partnerships: 5<sup>th</sup> April 2017</p>																																																																																										
11/5/17	<p><b>Terms of Reference</b>  It was PROPOSED that the Terms of reference as set by the Community and Partnerships Committee be APPROVED and ADOPTED by Council. This was RESOLVED.</p>																																																																																										
12/5/17	<p><b>Clerk's Report &amp; Schedule of Payments</b>  It was PROPOSED be Cllr. Farmer and SECONDED by Cllr. Barron that the following schedule of payments up to and including April 12<sup>th</sup> 2017 be APPROVED for payment. This was RESOLVED.</p> <table border="1" data-bbox="339 685 1444 1966"> <thead> <tr> <th colspan="3"><b>CLERK'S REPORT April 2017</b></th> </tr> <tr> <th colspan="3"><b>Salaries</b></th> </tr> </thead> <tbody> <tr> <td>Salaries by BACS</td> <td>Salaries</td> <td>£ 13,963.83</td> </tr> <tr> <td>HMRC by BACS</td> <td>Tax and NI</td> <td>£ 2,824.45</td> </tr> <tr> <td>OCC by Cheque</td> <td>Pension Contributions</td> <td>£ 4,203.84</td> </tr> <tr> <th colspan="3"><b>Cheques paid early</b></th> </tr> <tr> <td>AGI</td> <td>Artificial turf Pump House</td> <td>£ 4,000.00</td> </tr> <tr> <td>Carrier Bag Shop</td> <td>Goody bags</td> <td>£ 45.12</td> </tr> <tr> <td>Experience Oxfordshire</td> <td>Re-issued lost cheque</td> <td></td> </tr> <tr> <th colspan="3"><b>Cheques</b></th> </tr> <tr> <td>Budgens</td> <td>Supplies</td> <td>£ 54.36</td> </tr> <tr> <td>Digi Press</td> <td>Promotional Bookmarks</td> <td>£ 120.00</td> </tr> <tr> <td>Seton</td> <td>Cleaning equip</td> <td>£ 10.37</td> </tr> <tr> <td>Pump House Project</td> <td>Room Hire</td> <td>£ 700.00</td> </tr> <tr> <td>Travis Perkins</td> <td>Maintenance</td> <td>£ 34.68</td> </tr> <tr> <td>SLCC</td> <td>Training</td> <td>£ 1,085.00</td> </tr> <tr> <td>M. Wise</td> <td>Mayors Allowance</td> <td>£ 1,500.00</td> </tr> <tr> <td>Troy Film Agency</td> <td>License</td> <td>£ 96.00</td> </tr> <tr> <td>Sign Sense</td> <td>Sign Audit - interim invoice</td> <td>£ 1,452.50</td> </tr> <tr> <td>AIS</td> <td>Copier Costs</td> <td>£ 83.02</td> </tr> <tr> <td>Microshade</td> <td>Hosted IT</td> <td>£ 288.30</td> </tr> <tr> <td>Automotive leasing</td> <td>Van Lease</td> <td>£ 169.48</td> </tr> <tr> <td>Faringdon Newspapers</td> <td>Venues Ad</td> <td>£ 60.00</td> </tr> <tr> <td>Davis DIY</td> <td>C/Ex Maintenance items</td> <td>£ 10.98</td> </tr> <tr> <td>Budgens</td> <td>Various</td> <td>£ 83.55</td> </tr> <tr> <td>Community Bus</td> <td>Agency</td> <td>£ 366.00</td> </tr> <tr> <td>E Mizzi</td> <td>Agency</td> <td>£ 1.95</td> </tr> <tr> <td>M Bradley</td> <td>Agency</td> <td>£ 54.00</td> </tr> <tr> <td>H Martin</td> <td>Agency</td> <td>£ 17.85</td> </tr> <tr> <td>Uffington Potters</td> <td>Agency</td> <td>£ 202.50</td> </tr> </tbody> </table>	<b>CLERK'S REPORT April 2017</b>			<b>Salaries</b>			Salaries by BACS	Salaries	£ 13,963.83	HMRC by BACS	Tax and NI	£ 2,824.45	OCC by Cheque	Pension Contributions	£ 4,203.84	<b>Cheques paid early</b>			AGI	Artificial turf Pump House	£ 4,000.00	Carrier Bag Shop	Goody bags	£ 45.12	Experience Oxfordshire	Re-issued lost cheque		<b>Cheques</b>			Budgens	Supplies	£ 54.36	Digi Press	Promotional Bookmarks	£ 120.00	Seton	Cleaning equip	£ 10.37	Pump House Project	Room Hire	£ 700.00	Travis Perkins	Maintenance	£ 34.68	SLCC	Training	£ 1,085.00	M. Wise	Mayors Allowance	£ 1,500.00	Troy Film Agency	License	£ 96.00	Sign Sense	Sign Audit - interim invoice	£ 1,452.50	AIS	Copier Costs	£ 83.02	Microshade	Hosted IT	£ 288.30	Automotive leasing	Van Lease	£ 169.48	Faringdon Newspapers	Venues Ad	£ 60.00	Davis DIY	C/Ex Maintenance items	£ 10.98	Budgens	Various	£ 83.55	Community Bus	Agency	£ 366.00	E Mizzi	Agency	£ 1.95	M Bradley	Agency	£ 54.00	H Martin	Agency	£ 17.85	Uffington Potters	Agency	£ 202.50
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	Loveden Booklet	Agency	£	7.00
	P Dando	Agency	£	5.82
	R Astell	Agency	£	7.95
	Acane	Agency	£	8.50
	S Mueews	Agency	£	86.13
	D White	Agency	£	5.00
	Cotswold Woolen Weavers	Agency	£	83.08
	Theatre Tokens	Agency	£	47.00
	F Cormack	Agency	£	4.21
	All saints	Agency	£	45.00
	Faringdon Newspapers	Advertisement	£	26.25
	National Trust	Allotment Rent	£	147.50
	Screw Fix	Shovel	£	34.99
	Aston and James	Stationery	£	36.00
	Anne Pagett	Stock	£	100.00
	Film Bank	Film License	£	152.60
	<b>Direct Debits</b>			
	Coop Bank	Credit Card Repayment	£	471.41
	SSE	P/House Gas	£	2,042.28
	Fuel card	Fuel	£	70.98
	Co Op Bank	Sweep fee	£	30.00
	TV Licensing	TV License	£	158.92
	O2	Mobiles	£	52.60
	VWHDC	C/Ex Rates	£	923.50
	VWHDC	Tennis Court Rates	£	62.40
	VWHDC	P/House Rates	£	343.40
	British Gas	P/House capped supply	£	59.41
	<b>Total Town Council Invoices</b>		<b>£</b>	<b>36,452.53</b>
<b>13/5/17</b>	<b>Town Meeting – 10<sup>th</sup> April 2017</b> The meeting was positive with reports from a variety of organisations. It was PROPOSED that the meeting was held later in the year in 2018 after the financial year had been closed and following the annual council meeting. This was RESOLVED.			
<b>14/5/17</b>	<b>Town and Parish Forum</b> It was PROPOSED that the following 2 representatives attend the Summer Town and Parish Forum on 12 <sup>th</sup> July 2017 at The Beacon, Wantage: Cllr. Pauline Beesley Cllr. Kiera Bentley This was AGREED			
<b>15/5/17</b>	<b>Items for Information Only</b> <ul style="list-style-type: none"> <li>• Members received the contents of the correspondence box for information.</li> <li>• The Clerk had attended an OALC Meeting for larger Councils. It was NOTED that the average Council tax rise in 2017/18 for parishes is 6.3%.</li> <li>• The Place Children and Family Project Charity Application has been submitted</li> <li>• The Town Council had received a successful H&amp;S visit where staff had been praised for their record keeping.</li> <li>• Karen Roberts and Adele Vincent have been to tourism fair promoting the town and also given a training session on Faringdon to the TIC in Oxford</li> <li>• Karen Roberts hosted a business workshop in partnership with the Vale to</li> </ul>			

	<p>gather views for a strategic plan</p> <ul style="list-style-type: none"><li>• The Clerk has shadowed Leader of Vale and spent a week at OCC shadowing local Member, Leader and Chief Executive as part of her Community Governance degree.</li><li>• Cllr. Farmer proposed that Cllr. Wise be thanked for his excellent work as Mayor. This was AGREED.</li><li>• There will be a fundraiser for The Place on 20/5/2017.</li><li>• It was NOTED that the Deputy Town Clerk had been unwell and the council would like to send their best wishes.</li></ul>
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The meeting closed at 8.25pm