

FARINGDON TOWN COUNCIL

Minutes of a Planning & Highways Committee Meeting held on Tuesday, 17 September 2013 at 7.15 pm in the Jubilee Room, the Pump House, Market Place, Faringdon

PRESENT: Cllrs **Dr M L H Wise (Chairman)**
Mrs J Boulton
Ms K Draper
A V Hickmore
A Marsden
J Smith

IN ATTENDANCE: **Deputy Town Clerk**

150/13 Apologies for Absence

Apologies for absence were received from Cllrs J Cilia, J Gregory, D Keeble, D Price and T White.

151/13 Minutes of Meeting: Tuesday 27 August 2013

The Minutes were AGREED and signed as a correct record of the meeting held on 27 August 2013.

152/13 For Information

(a) *Planning Permissions granted:* Planning permissions recently granted by the Vale of White Horse District Council were received and NOTED, as follows:-

- P13/V1261/FUL** Conversion of existing stable building into two bedroom annexe
The Old Barn, Lechlade Road, Faringdon
For: Mr Hamish Wood
(Fully support - Planning & Highways Committee Meeting, 16.7.13)
- P13/V1462/FUL** Installation of 208 photovoltaic solar panels and development ancillary thereto
Wicklesham Lodge, Faringdon
For: Wicklesham Estates
(No objections - Planning & Highways Committee Meeting, 16.7.13)
- P13/V1341/RM** Reserved matters for erection of a single dwelling in the garden of Landview (following Outline permission P13/V2589/O)
Landview, Canada Lane, Faringdon
For: Mr Rob Stewart
(No objections - Planning & Highways Committee Meeting, 16.7.13)

P13/V1587/FUL Proposed alterations and change of use from B1 to mixed use of B1, B8 and showroom
The Portwell Press, 62 Park Road, Faringdon
 For: Mr Clive Sephton
(No objections - Planning & Highways Committee Meeting, 6.8.13)

P13/1254/HH Rear single storey extension and frontal alterations
10 Beech Close, Faringdon
 For: Mr K Huxtable
(No objections - Planning & Highways Committee Meeting, 16.7.13)

- (b) Notification was received from Swindon Borough Council of the B4019 road closure due to take place from 8 October for approximately 5 days;
- (c) The Deputy Town Clerk's list of actions, undertaken as a result of the previous meeting, was received and NOTED, as follows:-

Min No	Action	Person/s Delegated	Action Taken
139/13(c)	Town Clerk to be asked to include money granted by Community Development Fund in the Planning & Highways Committee budget	Deputy Town Clerk	Request passed to Town Clerk
135/13(a)	FNP: To contact VWHDC to request that some of the FNP funds allocated to the FNP, especially the front runner grant, should now be allocated to FTC. Deputy Town Clerk, following discussion with Chairman, to write letter.	Chairman	Letter written and reply awaited.
143/13	Comments on planning applications to be submitted to VWHDC	Deputy Town Clerk	Comments submitted 29 13
144/13	To collect old files from DPDS Consulting, Swindon	Deputy Town Clerk to arrange	Leisure Services Assistant to collect w/c 16 9 13

145/13	<i>Improvement of pedestrian routes between new Tesco store and town centre:</i> To follow up with Tesco widening of path to 2.7m wide	Cllr A Marsden/ Deputy Town Clerk	This matter to be discussed further with Tesco representative when she attends meeting of Planning & Highways Committee on 17 9 13
	List of questions to be submitted to Tesco representative before P&H meeting on 17 9 13	Deputy Town Clerk	Submitted 11 9 13
146/13	<i>FNP:</i> Brief to be drawn up to send out consultants seeking tenders to prepare a Sustainability Appraisal	Cllr Dr Wise/ Cllr A Marsden/ Deputy Town Clerk	Being progressed
147/13	<i>Salt bins:</i> To apply to Finance Committee for money from reserves to be made available for the provision of salt and bins	Deputy Town Clerk	Request made to Town Clerk and will be considered by the Finance Committee at its next meeting due to be held on 23 October 2013.
148/13	<i>Bus Shelters, Coxwell Road:</i> To advise Oxfordshire County Council that the shelters were its authority	Deputy Town Clerk	This matter is on the agenda for the meeting of Planning & Highways Committee on 17 9 13 when the committee will be updated.
149/13	<i>S106:</i> List of S106 contributions sought by FTC to be made available to members of the FNP Steering Group	Deputy Town Clerk	Circulated to the members.

153/13 Public Question Time

No questions had been received.

154/13 Public Speaking Time

There were no members of public present.

155/13 Declarations of Interest

There were no declarations of interest.

156/13 Planning Applications were considered and decisions taken as follows:- considered:

P13/V1877/HH Proposed front porch (Amendment to planning permission P12/V1547/HH)
5 Highworth Road, Faringdon
For: Dr Michael Gibson
NO OBJECTIONS

P13/V1839/HH Changes to existing flat roof to a pitch roof
40 Coxwell Street, Faringdon
For: Mrs Keegan
Town Council unable to comment as there was insufficient information shown on the plans provided to make a considered response.

P13/V1837/A Proposed non-illuminated tablet sign and externally illuminated fascia panel
10 London Street, Faringdon
For: Mr Omar Yaqub
NO OBJECTIONS

157/13 Faringdon Parking Study

It was NOTED that the District Council had confirmed that the Town Council would be involved in the tendering process for the work to carry out this parking study and that tenders would be forwarded to the town council for evaluation. District Council would also prepare an evaluation report and following evaluation of the companies that tendered, the top two companies would be invited to attend a meeting of the Town Council's Planning & Highways Committee. Town Council would have the final say as to who should be appointed to carry out the survey.

158/13 Tesco Stores, Faringdon

It was NOTED that regrettably due to illness the Tesco representative was unable to attend the meeting but that a further meeting would be set up. It was FURTHER NOTED that a new store manager had now been appointed and was keen to meet the local community. It was AGREED that the Mayor and the Chairman of the Planning & Highways Committee should meet the Store Manager.

159/13 Faringdon Neighbourhood Plan (FNP)

The Chairman updated the committee on the progress of the FNP and advised that a meeting of the FNP Steering Group had been held on 29 August, 2013 when it was noted that further work was still required on the comments received from the pre-statutory public consultation. The brief for the tender for the work to produce a Sustainability Appraisal was due to be sent out shortly and the Chairman also reported that work on the Evidence Base was being progressed.

160/13 Salt Bins

It was NOTED that information had been sent from Oxfordshire County Highways regarding its facilities for the provision of salt. In order to ensure that the correct amount of salt was ordered, it was AGREED that the number of salt bins installed should be checked and that costs should be researched to find the best supplier. Cllr Ms K Draper AGREED to follow up progress with the installation of the bins on the Folly Park residential area.

161/13 Bus Stops/Bus Shelters

- (a) *Two Micro Bus Shelters, Coxwell Road:* It was NOTED that Oxfordshire County Council had now agreed that it would pay a sum of £9624 to the Town Council as a contribution towards maintenance and cleaning costs of the two micro bus shelters due to be installed by a developer of a residential site located in Coxwell Road. County Council had also passed on to its legal team Town Council's request that a clause be built into the legal agreement that the developer would also pay the £250 insurance excess that Town Council would have to pay per insurance claim should the bus shelters suffer damage.
- (b) *New Bus Stop:* As there was a large distance between the bus stops in Coxwell Street and the Market Place, and in order to service the residential area near Canada Lane, a request had been received for an extra bus stop to be installed, either in Gravel Walk near the entrance to the Bowls Club or possibly outside the library. Following consideration, it was AGREED that this request should be followed up with the relevant authority.

162/13 S106 Agreements

- (a) No further updates on current S106 agreements had been received;
- (b) A meeting had been arranged in Faringdon by the Vale of White Horse District Council on 30 August to which the Town Council had been invited to discuss future S106 contributions. Cllrs Hickmore and Dr Wise attended as representatives of the Town Council. District Council was now considering the Town Council's list of S106 contributions.
- (c) A letter was received from the Vale of White Horse District Council in respect of prospective developer contributions generated from proposed development of 126 dwellings at Highworth Road, Faringdon. It was AGREED that the current list of S106 contributions sought by Town Council should be sent in response to this letter.