

FARINGDON TOWN COUNCIL
sitting as FARINGDON WAR MEMORIAL TRUST
(Registered Charity No. 202549)

Minutes of a Meeting of the Trust
held on Monday, 15 December 2014 at 7.00 pm
in the Old Town Hall, Market Place, Faringdon

PRESENT: Town Cllrs **Roger Cox (in the Chair)**
Ian Bell
Jane Boulton
Julie Farmer
Stephen Leniec
Andrew Marsden
Dr Mike Wise

Non-Voting Trust Members

Gordon Dowell, Royal British Legion,
Faringdon Branch (*up to and incl Min 38/14*)
Matt Mortiboy, Royal British Legion,
Faringdon Branch

IN ATTENDANCE: **Hilary Sherman, Clerk & Financial Officer to**
the Trust
Assistant Town Clerk

In the absence of both the Chairman and Vice-Chairman, the Trust Members AGREED that Cllr Roger Cox would chair the meeting.

34/14 Apologies for Absence

Apologies for absence were received from Cllrs James Gregory, David Price, Mark Greenwood and Angela Finn and from Mrs Joy Blake, RBL (Faringdon).

35/14 Minutes of Last Meeting: 8 September 2014

The Minutes were AGREED and signed as being a correct record of the meeting held on 8 September 2014.

36/14 Public Speaking Time

There were no members of public present.

37/14 For Information Only

- (a) A letter from the Faringdon & District Branch of the Royal British Legion dated 24 November expressing thanks to Faringdon Town Council for the support given for the 4th annual FESTIVAL OF REMEMBRANCE was received and NOTED. It was AGREED this should be forwarded to Town Council for its information;
- (b) Charity Commission Newsletter Autumn 2014 Edition was received and NOTED;

38/14 Report from Royal British Legion (RBL), Faringdon Branch

Matt Mortiboy reported on behalf of RBL and again expressed its thanks to the Trust for its support.

The Remembrance Exhibition had been successful as well as the Remembrance Ceremony, with lots of children being involved. The road closures for the Ceremony had been a problem due to lack of communication between relevant parties but this would be tightened up for next year.

RBL (Faringdon) was again advised that if it wishes to seek a grant from the Town Council, it would be advisable to submit an application as early as possible for the 2015/16 financial year.

Gordon Dowell stated that this year the Peace Group had tried to place white poppies on the war memorial. In view of his concern that this was inappropriate, a formal ruling on this matter was being sought from RBL.

It was NOTED that RBL would be researching ways in which to have another war memorial erected in Faringdon, given that the current memorial does not have space for further additions.

In view of the problems surrounding accessibility to the building from the road for vehicles delivering heavy items, it was AGREED that the Clerk should approach the Town Council Leisure Services Team to ask if it would be possible to build and store a wooden ramp that vehicles could use when driving temporarily onto the apron from the road to deliver goods.

39/14 Bookings

A written progress report drawn up by the Assistant Town Clerk was received. It was NOTED that the total bookings income from the date of the last Trust meeting on 8 September 2014 to date was £986.00

40/14 Half-Year Accounts 2014/15

Half-year Accounts 2014/15 were received and considered. It was NOTED that Net Expenditure over Income was £349.

41/14 Payment of Bills

The following invoices had been paid by Town Council on the approval of the Trust's Clerk and Financial Officer and were presented to the Trust for ratification.

Annual Insurance 1.6.14-30.5.15	WPS Insurance	837.00	Pd by FTC Jun 14
Fixed Wire Testing	UK Safety	177.59	Pd by FTC Sep 14
Fire Extinguisher Repair	Pyrotec	102.00	Pd by FTC Sep 14
Annual Maintenance 1.10.14-30.9.15	Pyrotec	154.80	Pd by FTC Oct 14
Annual Duty of Care 1.10.14-	PHS	40.35	Pd by FTC Sep 14
Water Charges 11.7.14-13.10.14	Thames Water	31.25	Pd by FTC Nov
Elec Charges 23.7.14-23.10.14	Southern Elec	85.92	Pd by FTC Dec 14
NICEIC Electrical Installation Condition	Electrical technolog-	722.00	Pd by FTC Dec 14

TOTAL		2151.00
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It was proposed, seconded and CARRIED that payment of the above invoices amounting to £2,151 be approved.

42/14 Condition Survey

A Condition Survey, carried out in May 2013 by Andrew Townsend Architects , was received and considered, together with a list of recommended remedial work to the Old Town Hall.

The Trust Members recognised that remedial work was required and following discussion, it was proposed, seconded and CARRIED that the remedial work outlined in items B1, B2, B5, B10 & B11 of the condition survey, with an estimated cost of £4,950, be undertaken and that Andrew Townsend be appointed to act as Project Officer, his fee to be agreed up to 10% of costs incurred. This work to be carried out in the better weather from the beginning of the next financial year.

43/14 Budget 2015/16

The Trust Members were asked to consider suggestions for budget setting. It was proposed, seconded and CARRIED that the figures for the financial year 2013/14 be used as an illustrative budget and that a grant of £1,000 be requested from FTC to cover additional costs that are likely to be incurred for work to be carried out as a consequence of the condition survey.

Date of next meeting:

Monday, 9 February, 2015 at 7.00 pm, venue to be advised.