

FARINGDON TOWN COUNCIL
sitting as FARINGDON WAR MEMORIAL TRUST
(Registered Charity No. 202549)

Minutes of the Annual Meeting of the Trust
held on Monday, 12 May 2014 at 7.00 pm
in the June Rennie Room, the Pump House, Market Place, Faringdon

TRUST MEMBERS PRESENT: Mr A Marsden
Mrs J Boulton
Ms K Draper
Mr J Gregory
Mr S Leniec
Mr T White
Dr M L H Wise

IN ATTENDANCE: Mr M Mortiboy (Royal British
Legion)
Mrs H Sherman (Clerk & Financial
Officer to the Trust)

11/14 Apologies for Absence

Apologies for absence were received from Mr R Cox, Mrs J Blake (Royal British Legion) and Mr G Dowell (Royal British Legion).

12/14 Minutes of Last Meeting: 10 February 2014

- (a) The Minutes were AGREED and signed as being a correct record of the meeting held on 10 February 2014.
- (b) Action List:
Min 07/14, Amortisation: It was AGREED that no further action needed to be taken in respect of this item as it was not applicable to the Trust;
Min 09/14(c): Dr Wise reported that he had given the list of names to Gordon Dowell, Royal British Legion.

13/14 Election of Chairman

Dr M L H Wise proposed Mr J Gregory, seconded by Ms K Draper. There being no other nominations, this proposal was CARRIED and Mr Gregory was duly elected as Chairman.

At this stage of the meeting, Mr Gregory took over as Chairman from Mr Marsden, the previous Chairman.

14/14 Election of Vice-Chairman

Mr T White proposed Ms K Draper, seconded by Mr J Gregory. There being no other nominations, this proposal was CARRIED and Ms Draper was duly elected as Vice-Chairman.

15/14 Election of Treasurer

Dr M L H Wise proposed Mr R Cox, seconded by Mr T White. There being no other nominations, this proposal was CARRIED and Mr Cox was duly elected as Treasurer.

16/14 Appointment of Clerk & Financial Officer

It was AGREED that Mrs Sherman should continue in this role for a further year.

17/14 Appointment of nominated Royal British Legion representatives as Non-Voting Trust Members

Dr M L H Wise proposed that the Royal British Legion representatives, Mrs Joy Blake, Mr Gordon Dowell and Mr Matt Mortiby be appointed as non-voting members of the Trust for a further year. This proposal was seconded and CARRIED.

18/14 Financial Matters

- (a) *Year End Accounts 2013/14:* Trust Members received and APPROVED the Accounts for the financial year ended 31 March 2014. A copy of the Chairman's Report originally presented to the Annual Town Meeting held on 14 April 2014 was NOTED;
- (b) *Budget 2014/15:* It was AGREED that as part of the budget setting process, the hire charges for the venue should be reviewed;
- (c) *Payment of Bills:*
The following bills were approved for payment:

Amount (excl VAT) £	Company	For
104.49	Faringdon Motorist Centre	Paint, Smoke Alarm, Manual wind for lift
22.57	Thames Water	Water Charges 22.10.13 - 13.1.14
34.80	PHS Group	2 Sanitary disposal - Annual Charge
58.56	Pyrotec	Fire equipment maintenance
73.33	Cameo Glass	Replacement of damaged window

19/14 Bookings

- (a) A written progress report was received from the Town Council's Assistant Clerk on bookings in the Old Town Hall. The Trust Members were pleased to note that the venue was being well used by both local organisations and private individuals;
- (b) *Fundraising Event:* A request from a local resident to hold a fundraising event in the Old Town Hall on 31 May 2014 through until midday 2 June 2014 without closing was received and considered. It was AGREED this event could be held overnight.

20/14 Maintenance & Repairs

The Venues Manager had reported that currently there were no specific problems other than day-to-day minor maintenance repairs that were able to be carried out by the Town Council's Leisure Services team. Regarding Health & Safety matters, a visit was awaited from the Fire Department regarding clarification on whether it was a problem for the curtains to be hung above the storage heaters.

21/14 Report from Royal British Legion (RBL)

Mr Mortiby, representing the RBL, was welcomed to the meeting. He wished to express how grateful RBL was to be involved in the Faringdon War Memorial Trust and that it would like to continue to offer assistance wherever possible.

He reported that various activities were currently being progressed, as follows:

- *Festival of Remembrance*: There would be an exhibition in the Old Town Hall on the 7/8/9 November 2014, with set up on the 6th. The RBL would be organising this festival and would liaise with the Trust. The Chairman stressed the importance of involving the younger generation;
- Work was on-going regarding addition of names that had been omitted from the memorial board. The possibility of another memorial for more recent conflicts was also being discussed;
- RBL was aware of the importance of seeking grant funding and was therefore looking to make appropriate applications.

22/14 Meeting Dates 2014/15

The following meeting dates were AGREED

8 September 2014

8 December 2014

9 February 2014

11 May 2015 (Annual General Meeting)

23/14 For Information Only

There was no further information other than what had previously been discussed during the meeting.

24/14 Public Speaking Time

There were no members of public present.