

FARINGDON TOWN COUNCIL
sitting as FARINGDON WAR MEMORIAL TRUST
(Registered Charity No. 202549)

Minutes of a Meeting of the Faringdon War Memorial Trust
held on Monday, 9 February 2015 at 7.00 pm
in the Old Town Hall, Market Place, Faringdon

TRUST MEMBERS PRESENT: **Town Councillors**

Roger Cox (in the Chair)

Jane Boulton

Angela Finn

Steve Leniec

Andrew Marsden

Dr Mike Wise

Non-Voting Trust Members

**Gordon Dowell, Royal British Legion,
Faringdon Branch**

**Joy Blake, Royal British Legion,
Faringdon Branch**

IN ATTENDANCE:

**Hilary Sherman, Clerk & Financial
Officer to the Trust**

**Liz Billson, Assistant Clerk, Town
Council**

In the absence of both the Chairman and Vice-Chairman, the Trust Members
AGREED that T/Cllr Roger Cox would chair the meeting.

1/1/15 Apologies for Absence

Apologies for absence were received from T/Cllrs Julie Farmer, James
Gregory, Ian Bell and Tony White.

2/1/15 Minutes of Last Meeting: 15 December 2014

The Minutes were AGREED and signed as being a correct record of the
meeting held on 15 December 2014.

3/1/15 Public Speaking Time

There were no members of public present.

4/1/15 For Information Only

(a) *Street Naming:* It was NOTED that Vale of White Horse District
Council has confirmed that the road leading to 3 new houses off Coxwell Road
(Planning Application P13/V0388/11 refers) will be named Alfred Woods
Court, after one of the names on the Faringdon War Memorial.

Dr Wise stated he would circulate more detailed historical information on Alfred Woods to the Trust Members.

5/1/15 Report from Royal British Legion

Mr Dowell reported that the possibility of erecting another war memorial in Faringdon was still being researched by RBL (Faringdon).

A formal ruling on whether white poppies could be placed on the war memorial was still being investigated with RBL Head Office.

Joy Blake noted that RBL (Faringdon) had been advised to submit any grant application to the Town Council as early as possible in the next financial year 2015/16. She advised that she had no experience of the costs that may have been involved in the projects previously organised by RBL, as the Town Council had provided its services free of charge, and therefore asked if the Assistant Clerk could help in completing the form. This was AGREED.

6/1/15 Area under Old Town Hall for Use by Tuesday Market

A written request from the Vale of White Horse Economic Development Officer to use the area under the Old Town Hall for a commercial market on regular market days in the town centre, initially in February and March 2015, was received and considered. It was NOTED that a trial was being run on Tuesday, 10 February, 2015.

Following consideration, it was proposed, seconded and CARRIED that permission be granted to the Vale of White Horse District Council to use the area under the Old Town Hall for a commercial market on 17 February, 24 February, 10 March, 17 March, 24 March and 31 March, on the following conditions:

- this area to be used only as an overflow from the apron in front of the Old Town Hall, the area which the regular market currently uses;
- all the relevant licences have been obtained;
- all relevant insurances are in place;
- all health & safety regulations are met;
- a member of the Faringdon Town Team will be present on the relevant dates to oversee the event;
- no materials of any sort are attached to or stuck on the Old Town Hall. The building is a war memorial and must be treated with respect;
- A fee of £5 per stall holder per date to be donated to the Faringdon War Memorial Trust. It is assumed that this money will be collected by the Faringdon Town Team and paid to the Trust, any cheques to be made payable to Faringdon Town Council;
- as one of the conditions the Charity Commission has placed on the Faringdon War Memorial Trust is that “the space between the pillars supporting the Old Town Building shall be kept open so as to afford shelter to the inhabitants of the town of Great Faringdon”, space must be made available at all times in this regard;

7/1/15 Bookings

A written report was received from the Assistant Town Clerk outlining bookings made for the Old Town Hall during the period 9 December 2014 to 8 February 2015. It was NOTED that the total income for this period was £530.

Review of the hire charges was discussed. It was NOTED that the Town Council Venues Committee was currently reviewing hire charges for its venues. It was therefore proposed that as Town Council had been granted responsibility for the day-to-day running of the Old Town Hall, authority be delegated by the Trust to the Venues Committee to review hire charges for the Old Town Hall at the same time, with the instruction to maximise income to the Trust. This proposal was seconded and CARRIED.

8/1/15 Payment of Bills

The following invoices were due to be paid by Town Council on the approval of the Trust's Clerk & Financial Officer and were presented to the Trust for ratification.

Water Rates 14.10.14 - 13.1.15	Thames Water	£30.47
Elec Charges 24.10.14 - 30.1.15	Southern Electricity	£159.26

It was proposed, seconded and CARRIED that these invoices be approved for payment.

9/1/15 Condition Survey

An outline schedule of works and a fee breakdown for administering the works deemed necessary in the Condition Survey was received from Andrew Townsend Architects and considered. Following discussion, it was proposed, seconded and CARRIED that Andrew Townsend Architects be instructed (a) to carry out the remedial work outlined in items B1, B2, B5 and B10 of the Condition Survey and (b) act as Project Officer for this work within a total estimated budget of £7,250, work to commence second quarter of 2015. Andrew Townsend to be asked to take into consideration that the Trust is a Charity with limited funds.

10/1/15 Budget 2015/16

It was proposed, seconded and CARRIED that the budget 2015/16 in the sum of £2770 be approved.