

FARINGDON TOWN COUNCIL

The Corn Exchange, FARINGDON, Oxfordshire, SN7 7JA

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Clerk: Sally Thurston



Minutes of a Finance & Audit Committee meeting held on Wednesday 27th April 2016 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.

PRESENT: Cllrs. **Steve Leniec** Chairman
David Barron
Jane Boulton
Al Cane
Julie Farmer
Mark Greenwood
Andrew Marsden
Mike Wise

In Attendance: **Sally Thurston** Town Clerk

1/4/16 Apologies for Absence

Apologies were received from Cllrs. Angela Finn

2/4/16 Declarations of Interest

No declarations of interest were made at this time.

3/4/16 Minutes of Last Meeting – Wednesday 23rd March 2016

The minutes were signed as a correct record.

4/4/16 Items for Information

The Clerk informed members that:

- Wellers Hedley had been instructed to review council leases.
- Ellis Whittam had been appointed as Health and Safety and HR advisors. They had agreed to reduce the quote by £100 per annum.

5/4/16 Public Speaking Time

No members of the public wished to speak at this time.

6/4/16 Public Question Time

None received.

7/3/16 Applications for Financial Assistance

a) Members considered the grant giving policy and procedures. It was PROPOSED that the policy be adopted. This was SECONDED and CARRIED.

b) Members considered the following applications:

Name of Organisation	Amount	Purpose of Grant
Faringdon Whist Drive	£150	Room Hire

Folly Fest	£5,000	To assist with general expenses
The Pump House Project	£2,000	Staff Costs
Faringdon Business Expo	£500	To assist with expenses including Room Hire
Enrych Oxfordshire	£1,000	To assist with running costs

It was PROPOSED that:

- The Committee grant £3,800 to Folly Fest plus room hire over the weekend of the festival. This was SECONDED and CARRIED.
- The Committee grant £2,000 to the Pump House Project and that the Youth Services Committee should consider funding this from the Youth Services Operating reserve as they are currently operating a session from the project. This was SECONDED and CARRIED.
- The Committee grant £200, plus room hire for one day in the Corn Exchange and one day in the Old Town Hall plus photocopying up to the value of £150. This was SECONDED and CARRIED.
- The committee defer the Enrych application and ask for further information with regards to their accounts. This was SECONDED and CARRIED.

8/4/16

Community and Tourist Information Centre

Members received an update from the Town Clerk in the absence of the C&TIC Supervisor. This was NOTED

9/4/16

Financial Reports

- a) The committee received and NOTED the following end of year reports:
 - (i) Office and Establishment
 - (ii) Faringdon Tourist Information centre
 - (iii) Direct Council Expenditure
- b) The committee received and NOTED an end of year financial summary for the following committees:
 - (i) Venues
 - (ii) Recreation and Open Spaces
 - (iii) Planning and Highways
 - (iv) Youth Services
- c) Members received and NOTED notification of end of year balances and uncommitted reserves.

10/4/16

Faze

Members considered the future of the FAZE site. Following lengthy discussions at all committees to find a suitable community use for the site, no solutions had been found. It was PROPOSED that a recommendation be made to Council that *Faringdon Town Council did not purchase the site and should withdraw from the lease with Oxfordshire County Council as soon as possible*. This was SECONDED and CARRIED.

11/4/16

Christmas Lights

Members considered requests from the Recreational and Open Spaces Committee to release funds from reserves to:

- a) Upgrade the fuse board in the Pump House to ensure it is adequate to power the display. Given the cost of the works it was PROPOSED that two further quotes for the work be sought. This was SECONDED and CARRIED.
- b) Install a ring main in London Street. It was PROPOSED that given the gravity of the project that this be deferred to the Christmas Lights Working Party for further consideration and work, to include consultation with property owners and business and obtaining at least 3 quotes. This was SECONDED and CARRIED.